

ASHRM EXPRESS

July-Aug 2021, Nashville/Virtual

ASHRM Express 2021 Policies

Payment Information

Registrations will not be validated until your payment is received by ASHRM. If a payment is not received by the start of the ASHRM Express program, you will be required to pay by credit card to participate in the program.

Mail: Mail check payable to ASHRM

American Hospital Association
75 Remittance Drive, Suite 1885
Chicago, IL 60675-1885

Pay Online: Pay Online: Log into the ASHRM Express registration system to pay or modify your registration

Code of Conduct

By registering, participants agree to follow COVID-19 safety protocols throughout the ASHRM Express event. Protocols may include but are not limited to wearing a mask at all times unless presenting or during meal/snack break, keep 6 feet physical distance from other attendees, frequent hand sanitation. ASHRM reserves the right to cancel the registration for those who refuse to follow identified protocols.

Cancellation Policy

In-Person Programs

All cancellation and refund requests for the HRM Certificate Programs (Modules 1-3) and the ERM Certificate Program must be made in writing to ASHRM@aha.org. All refunds will be provided in the original form of payment after the event concludes. Registration fees, less a \$100 cancellation fee, are refundable if written notice is received by email prior to Monday, July 5, 2021, at 4 p.m. CT. Payment to join or renew ASHRM membership is nonrefundable and nontransferable.

Patient Safety Certificate Blended Learning Program

Registration fees for the Patient Safety Certificate Program, less a \$100 cancellation fee, are refundable if written notice is received no later than Wednesday, June 30, 2021 at 4 p.m. CT – this date is prior to the start of the self-study portion of the program.

Virtual Programs

Registration fees for the CPHRM Exam Prep Course, less a \$100 cancellation fee, are refundable if written notice is received no later than Friday, July 23, 2021 at 4 p.m. CT – this date is prior to the start of the self-study portion of the program.

Membership

Payment to join or renew ASHRM membership is nonrefundable and nontransferable.

Substitutions

Registrants unable to attend may send an alternate. If the alternate is not a member of ASHRM and the original registrant is a member, the nonmember differential must be paid. The deadline for substitutions is Monday, July 5, 2021.

Special Accommodations

If you require special accommodations, please contact ASHRM in advance at ASHRM@aha.org.

More Information

Phone: (312) 422-3980

Email: ASHRM@aha.org

Web: ASHRM.org/academy