

ASHRM ACADEMY

April 19-22, 2021, Atlanta ▪ May 2021, Virtual

ASHRM Academy 2021 Policies

Payment Information

Registrations will not be validated until your payment is received by ASHRM. If a payment is not received by the start of the ASHRM Academy program, you will be required to pay by credit card to participate in the program.

Mail: Mail check payable to ASHRM

American Hospital Association
75 Remittance Drive, Suite 1885
Chicago, IL 60675-1885

Pay Online: Pay Online: Log into the ASHRM Academy registration system to pay or modify your registration

Code of Conduct

By registering, participants agree to follow COVID-19 safety protocols throughout the ASHRM Academy event. Protocols may include but are not limited to wearing a mask at all times unless presenting or during meal/snack break, keep 6 feet physical distance from other attendees, frequent hand sanitization. ASHRM reserves the right to cancel the registration for those who refuse to follow identified protocols.

Cancellation Policy In-Person Programs

All cancellation and refund requests for the HRM Certificate Programs (Modules 1-3) and the ERM Certificate Program must be made in writing to ASHRM@aha.org. All refunds will be provided in the original form of payment after the ASHRM Academy concludes. Registration fees, less a \$100 cancellation fee, are refundable if written notice is received by email prior to April 5, 2021, at 4 p.m. CT. Payment to join or renew ASHRM membership is nonrefundable and nontransferable.

Blended Learning Programs

Registration fees for the Patient Safety Certificate Program, less a \$100 cancellation fee, are refundable if written notice is received no later than March 13, 2021 at 4 p.m. CT – this date is prior to the start of the self-study portion of the program.

Virtual Programs

Registration fees for the CPHRM Exam Prep Course and Risk Financing Certificate Program, less a \$100 cancellation fee, are refundable if written notice is received no later than March 31, 2021 at 4 p.m. CT – this date is prior to the start of the self-study portion of the program.

Membership

Payment to join or renew ASHRM membership is nonrefundable and nontransferable.

Substitutions

Registrants unable to attend may send an alternate. If the alternate is not a member of ASHRM and the original registrant is a member, the nonmember differential must be paid. The deadline for substitutions is April 5, 2021.

Special Accommodations

If you require special accommodations, please contact ASHRM in advance at ASHRM@aha.org.

More Information

Phone: (312) 422-3980

Email: ASHRM@aha.org

Web: ASHRM.org/academy