

ASHRM 2016 ANNUAL CONFERENCE

September 25-28, 2016 Orlando, Florida

Registration Form 2016 ASHRM Annual Conference & Exhibition

You may also register online at ASHRM.org/annual

Check appropriate boxes:

- ASHRM Member No. _____ Nonmember
 First-time attendee

Payment must accompany registration. Please print. Fields marked with an * are required.

* First name _____ * Last name _____

Designations (Check no more than three boxes)

- RN JD CPHRM FASHRM DFASHRM ARM
 Other _____

* Title _____

* Firm/organization _____

* Street address _____

* City _____ * State _____ * ZIP _____

* Country _____ * Email address _____

* Phone _____ Fax _____

Concurrent Session Selection

Circle the sessions you are likely to attend. Indicating preferences helps determine the appropriate size room for each session. **This does not guarantee a reservation;** admission is offered on a first-come, first-served basis. ASHRM may deny entrance to any session to ensure fire code compliance. **For the complete list of sessions, visit ASHRM.org/annual.**

Monday (Please circle)

9-10 a.m.

M-01 M-02 M-03 M-04 M-05 M-06 M-07

10:15-11:15 a.m.

M-08 M-09 M-10 M-11 M-12 M-13 M-14

1:45-2:45 p.m.

M-15 M-16 M-17 (Part 1) M-18 M-19 M-20 M-21

3-4 p.m.

M-17 (Part 2) M-22 M-23 M-24 M-25 M-26 M-27

Tuesday (Please circle)

10:30-11:30 a.m.

T-01 T-02 T-03 T-04 T-05 T-06 T-07

2-3: p.m.

T-08 T-09 T-10 T-11 T-12 T-13 T-14

3:30-4:30 p.m.

T-15 T-16 T-17 T-18 T-19 T-20 T-21

Registration Fees	By 8/15	After 8/15	
<input type="checkbox"/> Annual Conference			
ASHRM member	\$725	\$825	\$ _____
Nonmember	\$875	\$975	\$ _____
Full-time Student	\$375	\$375	\$ _____
<input type="checkbox"/> Guest Fees <i>(Must be paid with full conference registration)</i>			
Includes Welcome Reception, Exhibit Hall opening <i>(Sunday)</i> and All Keynotes	\$85	\$85	\$ _____
Name: _____			

Pre-Conference Programs	By 8/15	After 8/15	
<i>(You may only register for one pre-conference program)</i>			
<input type="checkbox"/> HRM Certificate Program: Essentials Module			
ASHRM member	\$635	\$735	\$ _____
Nonmember	\$735	\$835	\$ _____
<input type="checkbox"/> HRM Certificate Program: Applications Module			
ASHRM member	\$635	\$735	\$ _____
Nonmember	\$735	\$835	\$ _____
<input type="checkbox"/> HRM Certificate Program: Advanced Module			
ASHRM member	\$635	\$735	\$ _____
Nonmember	\$735	\$835	\$ _____
<input type="checkbox"/> CPHRM Exam Prep Course			
ASHRM member	\$635	\$735	\$ _____
Nonmember	\$735	\$835	\$ _____
<input type="checkbox"/> Enterprise Risk Management Certificate			
<i>(Price includes ERM Playbook, pre and post work.)</i>			
ASHRM member	\$975	Closed	\$ _____
Nonmember	\$1,025	Closed	\$ _____

Get Member Pricing Now

Join ASHRM today and you will instantly be eligible for the discounted member rate for ASHRM Annual Conference registration. Membership is yearly and includes major discounts on all ASHRM webinars, products and registration for the ASHRM 2016 Annual Conference. Please select.

Join ASHRM \$159

Payment _____ Total amount due \$ _____

How To Register

Mail: Use this form with check payable to ASHRM and mail to:
ASHRM Annual Conference
75 Remittance Drive, Suite 1885
Chicago, IL 60675-1885

Next Step: Please allow 4-6 weeks for all mailed registrations and checks to be processed. A confirmation code and the housing registration portal will be sent to the email address on this form.

View travel and housing information at ASHRM.org/accommodations

Online: With credit card, visit ASHRM.org/annual and click on the registration button.

Special Accommodations - If you require special accommodations for a disability or dietary restriction, please contact ASHRM in advance at ASHRM@aha.org.

ASHRM Annual Conference Registration Information

Payment Information

Mail: Mail this registration form, with a check payable to ASHRM, to:

American Hospital Association
75 Remittance Drive, Suite 1885
Chicago, IL 60675-1885

Online: Visit ASHRM.org/annual. All online registrations require pre-payment by credit card.

Cancellation Policy

All cancellation and refund requests must be made in writing to: ASHRM, 155 N. Wacker Drive, Suite 400, Chicago, IL 60606; fax: (312) 422-4580 or email: ASHRM@aha.org. All refunds will be provided in the original form of payment after the Annual Conference concludes. Registration fees, less a \$100 cancellation fee, are refundable if written notice is postmarked or emailed no later than **Sept 9, 2016** at 4 p.m. CST.

ERM Certificate Program Cancellation

Registration fees, less a \$100 cancellation fee, are refundable if written notice is postmarked or emailed no later than **August 15, 2016** at 4 p.m. CST – this date is prior to the start of the self-study portion of the program.

Substitutions

Registrants unable to attend may send an alternate. If the alternate is not a member of ASHRM and the original registrant is a member, the nonmember differential must be paid.

Special Accommodations

If you require special accommodations for a disability or dietary restriction, please contact ASHRM in advance at ASHRM@aha.org.

For More Information

Phone: (312) 422-3980
Email: ASHRM@aha.org
Online: ASHRM.org/annual