



ASHRM Annual Conference Registration Information

Payment Information

Mail: Mail this registration form, with a check payable to ASHRM, to:

American Hospital Association
75 Remittance Drive, Suite 1885
Chicago, IL 60675-1885

Online: Visit ASHRM.org/annual. All online registrations require pre-payment by credit card.

Cancellation Policy

All cancellation and refund requests must be made in writing to ASHRM@aha.org. All refunds will be provided in the original form of payment after the Annual Conference concludes. Registration fees, less a \$100 cancellation fee, are refundable if written notice is emailed by **Oct. 2, 2017**, at 4 p.m. CT. Payment to join or renew ASHRM membership is nonrefundable and nontransferable.

ERM Certificate Program Cancellation

Registration fees, less a \$100 cancellation fee, are refundable if written notice is emailed no later than **Aug. 25, 2017** at 4 p.m. CT – this date is prior to the start of the self-study portion of the program. Payment to join or renew ASHRM membership is nonrefundable and nontransferable.

Substitutions

Registrants unable to attend may send an alternate. If the alternate is not a member of ASHRM and the original registrant is a member, the nonmember differential must be paid.

Special Accommodations

If you require special accommodations, please contact ASHRM in advance at ASHRM@aha.org.

For More Information

Phone: (312) 422-3980

Email: ASHRM@aha.org

Online: ASHRM.org/annual